



**Registration Form**  
**2025-2026**  
STUDENT INFORMATION

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Allergies: \_\_\_\_\_ Special Needs: \_\_\_\_\_

Gender: ☐ Male ☐ Female

SCHOOL CURRENTLY ATTENDING: \_\_\_\_\_

PARENT/GUARDIAN INFORMATION

Father's Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell phone #: \_\_\_\_\_

Cell phone #: \_\_\_\_\_

E-mail Address (please print clearly):

\_\_\_\_\_

Name / emergency contact information for any other person authorized to pick up your child (if applicable):

\_\_\_\_\_  
Name phone

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian

**Inna's Hall Of Fame – Performing Arts Conservatory**  
Tel: 954-237-6021 🎵 Fax: 954-543-5188  
8685 Stirling rd. Cooper City, FL 33328



## **FOR PRIVATE CLASSES ONLY**

Instrument /Class \_\_\_\_\_ Teacher \_\_\_\_\_

Start Date \_\_\_\_\_ Scheduled Day(s) &Time(s) \_\_\_\_\_

Length of Lesson/Class \_\_\_\_\_ min.

### **Consent/Waiver Form**

**(Please sign and return the form below)**

I have received a copy of the Rules and Regulations and the Tuition Information (also available on our website) for INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY. I acknowledge that it is my responsibility to read and understand these rules and regulations and the tuition information. It is also my responsibility to read and explain the rules and regulations to my child/children. I understand and acknowledge that the director and/or the instructors of the INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY may remove my child/children from class for not meeting and/ or following these rules and regulations.

I hereby certify that my child is fully capable of participating in the physical activities offered at INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY and that my child is healthy and has no physical or mental disabilities or infirmities that would restrict full participation in these activities, except as made known to the school director or instructors at INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY.

I further agree on behalf of myself and my child listed below, that I shall hold harmless and fully indemnify the parties hereby released from any and all claims, damages, costs including attorney fees, and causes of action which may arise from any cause of action made by me or by, through or on behalf of my child, even if the damages, injuries or death are caused in whole or in part by any of the persons or entities hereby released.

In case of accident or serious illness, I request INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY to notify the emergency contact listed on the registration form. If personnel are unable to make contact, I hereby authorize INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY personnel to contact a physician or hospital for medical services and treatment. It is understood and agreed that I will assume responsibility for payment of any rendered medical services and treatment.

In addition, I hereby authorize INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY to take photographs and/or videotape of any and all activities for which my child/children are registered for. The photographs and/or videos may be used for the sole purpose of promoting INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY

**Parent Signature:** \_\_\_\_\_

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Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Student Name(s): \_\_\_\_\_

### AFTERSCHOOL CLASSES POLICY 2025-2026

If your child enrolls in afterschool

#### 1. Payment Submission

- a. **Payments are required every month regardless of the Broward County School Schedule, classes will still be going on here when school is closed.**
- b. **Monthly Payments**
  - i. All monthly payments are due on or before the 25<sup>th</sup> of the month
  - ii. Failure to pay in a timely manner will result in a **\$50 late fee.**
  - iii. If you are passed due on monthly tuition a week into the next month, your children will NOT be able to be picked up and taken for Performing Arts classes until the proper payments are made.
- c. **When are we closed?**
  - i. We will be closed for the days of: November 27 2025 (Thanksgiving) , Winter Break for Broward County Public Schools 2025-2026 we still
  - ii. It still will be charge for that period.
- d. **Returned Checks (NSF's)**
  - i. There will be an additional fee of \$35 charged for any returned checks. The balance afterwards should be paid with a money order or a cashier's check, you may resume using checks the following month.
- e. **Early Release**
  - i. To compensate for the extra time during early release, will be a payment for winter break

*I understand and agree to the above payment policy: \_\_\_\_\_*

#### 2. Withdrawal Policy

- a. In the event you need to withdraw your child from one of our programs, you must submit a "Withdrawal Form" before your child/children's last intended class, or you will be charged for the coming month.
- b. Since we reserve spots for classes monthly for our students it is imperative that you submit this form, or you will be charged.

*I understand and agree to the above Withdrawal policy: \_\_\_\_\_*

#### 3. Performance Participation

- a. All classes have recitals and show which they work towards, if you do not wish to permit your children to perform please let us know below:  
\_\_\_\_ Yes, my child will perform    \_\_\_\_ No, my child will NOT perform

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- b. **PLEASE BE ADVISED:** Performances for shows and recitals require constant practice and training; if a student who has signed up for a show is absent from 4 or more classes in each session, they will not be able to perform in the given show, unless told otherwise.

c. **Show Fees and Costumes**

- i. For every show or recital there is the charge for participation as well as costumes. Performance Participation ranges from \$40-80 depending on the size of the production, while costumes can range from \$70-\$80/costume depending on the production.
- ii. All specified fees for participation and costumes will be disclosed in a timely manner well before the show days

*I understand and agree to the above payment policy: \_\_\_\_\_*

4. Dress Codes

a. All dancers are required to have:

- i. An INNAS HALL of Fame black Leotard.
- ii. The necessary shoes for the given dance class (IE: Jazz shoes, ballet shoes, pointe. Etc.)
- iii. Hair must be tied in a bun for dance classes.
- iv. If the student does not have the proper attire, they will not be able to participate in the class.

*I understand and agree to the above dress code policy: \_\_\_\_\_*

5. Pick Up

- a. Early pick up: If you plan on picking up your child/children before their scheduled classes finish, please make sure to let us know, you will still be charged for the class as the spot is reserved.

**PLEASE BE ADVISED**

Our program *does not include additional supervision for students* once their classes are finished. You **MUST** pick up your child within **15** minutes of their last class of the day as per their daily schedule.

If you are aware that you will be late, please let us know so we can arrange for them to have proper supervision after their classes.

- i. A late pickup fee of **\$15 every 15 minutes** will be charged if you fail to pick up your child in a timely manner.

*I understand and agree to the above payment policy: \_\_\_\_\_*

**GROUP LESSONS:** Group classes are prepaid for the session. **The classes are non-transferable and there will be no make-up for absences or early withdrawals.**

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PRIVATE & SEMI-PRIVATE CLASSES: Students can receive make-up lessons for prior cancellations (cancellations made at least 24 hours or more in advance). Students receive make-up lessons for weather cancellations (cancellations due to official weather “warnings”). We do not cancel lessons for weather “watches”.

*Please note:* We cannot guarantee a specific teacher or time slot for make-up lessons. Students who cancel lessons are fit in for make-up around their teacher’s availability. Please be aware that multiple cancellations can result in difficulty finding make-ups around their teacher’s availability. Customers are responsible for contacting the front desk to schedule their make-up. You must make all the scheduling arrangements with the front desk, not with your teacher. Customers may cancel by phone, in person, or by e-mail.

Please remember: Make-up lessons must be taken during the session in which the cancellation occurred; they do not carry over to future sessions, and **we do not refund or credit customers for untaken make-up lessons**. If a student is a no-show or emergency cancels a make-up lesson, this lesson cannot be rescheduled again

### **What happens if the teacher misses a lesson?**

Infrequently, teachers may need to cancel their student’s lessons. We will have a substitute teacher in place for that lesson; barring sudden emergencies, students will be notified in advance about the substitute. Private students may choose instead to take a make-up with their teacher another time during the session. We do not give refunds for a teacher’s first cancellation of a session. However, if the teacher cancels a second time or more in the same session you have the choice of either a make-up or a refund for that lesson.

*I understand and agree to the above cancellation/missed lesson and make-up policy:\_\_\_\_\_*

### **What happens if the student discontinues during a session?**

We encourage students to complete all lessons that have been billed to that date since refunds are not available for lessons missed (no shows or unexcused absences). Written confirmation of discontinuation (“Withdrawal Form”) must be given to the front desk and received at least 2 weeks before the student’s last lesson. Any student who no-shows for two consecutive weeks and does not contact us will be automatically discontinued and will need to pay a \$25.00 account reactivation fee prior to continuing in future sessions. **Please be aware that all payments for classes are non-refundable.**

*understand and agree to the above discontinued student policy:\_\_\_\_\_*

Date\_\_\_\_\_

Student Name\_\_\_\_\_

Signature\_\_\_\_\_

Parent Name\_\_\_\_\_

Please be advised that there is a  
**4%** credit/debit card fee.  
We also accept cash and check

### **CREDIT CARD AUTHORIZATION FORM**

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Cardholder's Name: \_\_\_\_\_  
(as it appears on the card)

Credit Card Billing Address:

\_\_\_\_\_  
Apt # Street Number  
\_\_\_\_\_  
Zip Code State City

Telephone: \_\_\_\_\_

Contact Name: \_\_\_\_\_  
(if different from one above)

### CREDIT CARD INFORMATION

**Credit Card Type:**

- ☐ Visa
- ☐ MasterCard
- ☐ Discover
- ☐ Dinners Club
- ☐ American Express

**Credit Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Security Code:** \_\_\_\_\_

I, the undersigned cardholder, hereby authorize my credit card, as listed above, to be used as a guarantee of/for payment for all outstanding charges.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Studio Rules and Regulations

- \* Students are expected to be courteous and respectful at all times.
- \* **According to the Jessica Lundsford Act parents/friends/relatives are not allowed beyond the lobby.**

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- \* Please inform your instructor of any special health considerations before participating in class.
- \* Students may not run in the dance studio or hang on the ballet bars.
- \* Students need to be under parental supervision when not in classroom.
- \* Students may not wait outside the building for the parents. Parents must be prompt in dropping off and picking up students.
- \* Students are to arrive early so that they are warmed up and prepared for class.
- \* Student must be dropped off and pick up by parent/guardian. If the parent/guardian is unable to pick up, please notify the front desk of the person who will. A photo ID of the person assigned to pick up the child is required. Please notify us of anyone who is **not** supposed to pick up your child and the necessary precautions will be made.
- \* If your child has a hard time dealing with separation, we encourage you to allow us to handle the situation.
- \* Preschool children should be reminded to use the restroom before class begins.
- \* Please leave all valuables at home. We will not be responsible for lost or stolen property.
- \* All shoes and accessories should be labeled with the student's name.
- \* Students should keep all personal property in their dance bags.
- \* Proper dance attire is required in all classes. Please see dress code for further information. All attire may be purchased/ordered at the studio. Jeans, or any other tight fitting clothes making it difficult to move, are not acceptable attire in any dance class.
- \* Proper footwear is required in all classes. Please see dress code for further information. Footwear can be purchased/ordered at the studio. For safety reasons, students may not dance in socks alone as they may be slippery. Street shoes are not allowed on the dance studio flooring.
- \* Sweater warm-ups are allowed only in cold weather; they must be form fitting and must be removed when requested by the instructor.
- \* All hair must be done up suitably for the class.
- \* No jewelry or watches are to be worn in class, except for small earrings that do not dangle.
- \* We encourage students to bring water bottles.
- \* No drinks (except water) or food is allowed anywhere on the premises.
- \* No gum chewing at any time.
- \* In-class visitor observation is at the discretion of the instructor.
- \* Unless otherwise agreed with the instructor, parents are to wait outside the studio during class. Parents and family will be able to enter the studio only in the last 5 minutes of class.
- \* If the child's behavior is uncontrollable, we may ask a parent to join the class.

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- \* No flash photography is allowed in class without instructor's explicit consent.
- \* Please keep noise level to a minimum in the hallway while classes/rehearsals are in progress.
- \* Consistent attendance and effort is the key to improvement. Students must attend class regularly. If you are going to be absent for any length of time please let the front desk know.
- \* A student arriving 20 minutes late for scheduled class you will not be allowed to participate. You may make arrangements to take a make-up class if one is available.
- \* All students are required to sign a liability waiver. Students who have not signed waiver will not be allowed to participate in class.
- \* In any physical activity there is the possibility for injury. While it is our intention to provide your child with safety and protection, INNA'S HALL OF FAME AND PERFORMING ARTS CONSERVATORY or its staff will not be held liable for any injury while under its supervision. We require that each student be covered by his/her family's own insurance policy, and if injury does occur, the policy will be the only source of reimbursement.
- \* Placement of the child in a certain level is based on the child's ability and age. It is the teacher's duty to evaluate each student's progress. The first 2 weeks of each session will be an evaluation period.
- \* During bad weather, it is your sole responsibility to call the studio and check for updated information no sooner than one hour before class. If a class is cancelled due to inclement weather or teacher illness it will be made up. Missed classes due to a student's illness will not be credited or made-up.
- \* Students are required to be current on their payments. Students who are not current will not be allowed to participate in class.

Thank you for your support and cooperation. If you have any questions please ask your instructor, or the front desk.

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## Build Your Schedule

|      | MON | TUES | WED | THURS | FRID |
|------|-----|------|-----|-------|------|
| 2:30 |     |      |     |       |      |
| 3:30 |     |      |     |       |      |
| 4:30 |     |      |     |       |      |
| 5:30 |     |      |     |       |      |
| 6:30 |     |      |     |       |      |

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