



INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY  
**MUSIC & VISUAL ARTS REGISTRATION FORM**

TEL: 954-237-6021 FAX: 954-543-5188

www.innashof.com

**2018-2019**

Today's date \_\_\_\_\_ Student Name \_\_\_\_\_

Birth date: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail \_\_\_\_\_ Home # \_\_\_\_\_

Cell/Work # \_\_\_\_\_ Other# \_\_\_\_\_

Parent(s) Names \_\_\_\_\_

Instrument /Class \_\_\_\_\_ Teacher \_\_\_\_\_

Start Date \_\_\_\_\_ Scheduled Day(s) & Time(s) \_\_\_\_\_

Length of Lesson/Class \_\_\_\_\_ min. Circle One: Private Class Semi- Private Class Group Class

Your payment is for a specific block of time within the session. It is important that you realize that you are purchasing a reservation with a teacher, at a specific time and date, for consecutive weekly lessons. Even if the student is not physically at the lesson, as addressed in the FAQ under "What happens if the student misses the lesson", you have still used this time. You will not be given a refund on missed lessons.

Please refer to the attached PAYMENT SCHEDULE & TUITION POLICY

\*Please note: These are current rates only. Rates are not guaranteed for any specific period of time.

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8685 Stirling rd. Cooper City, FL 33328



## **Consent/Waiver Form**

**(Please sign and return the form below)**

I have received a copy of the Rules and Regulations and the Tuition Information (also available on our website) for INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY. I acknowledge that it is my responsibility to read and understand these rules and regulations and the tuition information. It is also my responsibility to read and explain the rules and regulations to my child/children. I understand and acknowledge that the director and/or the instructors of the INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY may remove my child/children from class for not meeting and/ or following these rules and regulations.

I hereby certify that my child is fully capable of participating in the physical activities offered at INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY and that my child is healthy and has no physical or mental disabilities or infirmities that would restrict full participation in these activities, except as made known to the school director or instructors at INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY.

I further agree on behalf of myself and my child listed below, that I shall hold harmless and fully indemnify the parties hereby released from any and all claims, damages, costs including attorney fees, and causes of action which may arise from any cause of action made by me or by, through or on behalf of my child, even if the damages, injuries or death are caused in whole or in part by any of the persons or entities hereby released.

In case of accident or serious illness, I request INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY to notify the emergency contact listed on the registration form. If personnel are unable to make contact, I hereby authorize INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY personnel to contact a physician or hospital for medical services and treatment. It is understood and agreed that I will assume responsibility for payment of any rendered medical services and treatment.

In addition, I hereby authorize INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY to take photographs and/or videotape of any and all activities for which my child/children are registered for. The photographs and/or videos may be used for the sole purpose of promoting INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY.

**Parent Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student Name(s):** \_\_\_\_\_

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## FREQUENTLY ASKED QUESTIONS – PARENT AUTHORIZATION

Are there any additional fees?

All students must remit a yearly membership fee of \$55.00. There is a \$35.00 fee assessed for any returned check, and \$25.00 late payment fee assessed as described later in the policy. Assigned lesson books and materials are purchased separately; they are not included in your lesson payments. Instruments must be purchased by parents and labeled with student's name.

*I understand and agree to the above terms concerning returned check and late payment fees: \_\_\_\_\_*

Will my child participate in an annual recital?

Any student **enrolled in a dance, acting, or music class must commit and register for the end of or midyear recital.** Tickets and/or costumes must be purchased for the End of the School Year Recital, which takes place in May or June. All recital participation fees must be paid at registration. Recital fees are \$50/child/performance; costumes range from \$60-70 /costume, prices are subject to change/.

*I understand and agree to the above terms concerning recital participation: \_\_\_\_\_*

When and how do I pay for lessons?

You are not billed for days the studio is closed or class is cancelled by instructor. Payments are always due one week or more in advance of the lessons they cover. INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY accepts checks, cash, and credit cards. It is your responsibility to refer to your calendar for installment due dates.

*I understand and agree to the above payment policy: \_\_\_\_\_*

Can my child attend his/her lesson if I've neglected to pay?

No unpaid lessons will be given. If a student arrives for a lesson that has not been paid for, he/she will sit out. To guarantee your spot in our schedule, installments **MUST** be paid on time. If a student is a no-show to his/her lesson and has an overdue installment, that student will be removed from our schedule and will need to re-enroll if he/she wishes to continue, possibly in a new spot.

*I understand and agree to the late fee and non-payment policy above: \_\_\_\_\_*

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What happens if the student misses a lesson?

**GROUP LESSONS: There are no refunds, transfers or make-ups for absences or early withdrawals.**

**PRIVATE & SEMI-PRIVATE CLASSES:** Students can receive make-up lessons for prior cancellations (cancellations made a day or more in advance). Students receive make-up lessons for weather cancellations (cancellations due to official weather “warnings”). We do not cancel lessons for weather “watches”.

*Please note:* We cannot guarantee a specific teacher or time slot for make-up lessons. Students who cancel lessons are fit in for make-ups around their teacher’s availability. Please be aware that multiple cancellations can result in difficulty finding make-ups around their teacher’s availability. Customers are responsible for contacting the front desk to schedule their make-ups. You must make all scheduling arrangements with the front desk, not with your teacher. Customers may cancel by phone, in person, or by e-mail.

Please remember: Make-up lessons must be taken during the session in which the cancellation occurred; they do not carry over to future sessions, and **we do not refund or credit customers for untaken make-up lessons**. If a student is a no-show or emergency cancels a make-up lesson, this lesson cannot be rescheduled again.

What happens if the teacher misses a lesson?

Infrequently, teachers may need to cancel their student’s lessons. We will have a substitute teacher in place for that lesson; barring sudden emergencies, students will be notified in advance about the substitute. Private students may choose instead to take a make-up with their teacher another time during the session. We do not give refunds for a teacher’s first cancellation of a session. However, if the teacher cancels a second time or more in the same session you have the choice of either a make-up or a refund for that lesson.

*I understand and agree to the above cancellation/missed lesson and make-up policy: \_\_\_\_\_*

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What happens if the student discontinues during a session?

We encourage students to complete all lessons that have been billed to that date since refunds are not available for billed lessons. Written confirmation of discontinuation ("Withdrawal Form") must be given to the front desk and received at least 2 weeks before the student's last lesson. Any student who no-shows for two consecutive weeks and does not contact us will be automatically discontinued and will need to pay a \$25.00 account reactivation fee prior to continuing in future sessions. **Please be aware that all payments for classes are non-refundable.**

*I understand and agree to the above discontinued student policy:\_\_\_\_\_*

Can I drop off my child?

We cannot supervise or take responsibility for unattended children. We request that you be aware of your child's whereabouts at all times, and if you choose to leave the studio briefly, it will be at your own discretion. Parents are encouraged to wait in our lobby. Customers who leave their children in the care of the studio after the lesson time is over may be billed for the teacher's additional time with the student. (i.e. if the teacher is closing and the studio has to wait with your child so as not to leave him/her unattended).

*I understand and agree to the above drop-off policy:\_\_\_\_\_*

Student Name\_\_\_\_\_

Date\_\_\_\_\_

Parent Name\_\_\_\_\_

Signature\_\_\_\_\_

\*\*\*\*\*IMPORTANT\*\*\*\*\*

This policy must be returned to the front desk before your first lesson and is valid for the duration of the enrollment.

Thank You,

INNA'S HALL OF FAME PERFORMING ARTS CONSERVATORY

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## TUITION FOR GROUP MUSIC & VISUAL ART CLASSES

EVERY CLASS IS 1 HOUR LONG

\*\*\* Non-Committal GROUP Classes are \$30.00/class/hour\*\*\*

### PAYMENT SCHEDULE

**(Each session must be paid in full prior to the first day of class)**

Small classes, more Teachers' attention!	1 CLASS per week	2 CLASSES per week	3 CLASSES per week	UNLIMITED CLASSES per week <small>*for individuals (10% sibling discount)</small>
Session 1  Fall 1  Aug 15-Oct 9	\$ 190.00	\$360.00	\$480.00	\$650.00
Session 2  Fall 2  Oct 10-Dec 4	\$ 190.00	\$360.00	\$480.00	\$650.00
Session 3  Winter  Dec 5-Feb 5	\$ 190.00	\$360.00	\$480.00	\$650.00
Session 4  Spring  Feb 6-Apr 12	\$ 225.00	\$430.00	\$550.00	\$750.00
Session 5  Spring  Apr 15-June 21	\$225.00	\$430.00	\$550.00	\$750.00
Session 6  Summer  Jun 24-Aug 10	\$190.00	\$360.00	\$480.00	\$650.00

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**TUITION FOR PRIVATE/SEMI-PRIVATE MUSIC & VISUAL ART CLASSES**

**Private & Semi-Private classes (for 2- 3 students) are available by appointment only  
\*minimum 10 classes per session**

	<b>30-minute lesson</b>	<b>45-minute lesson</b>	<b>60-minute lesson</b>
<b>Private classes</b>	<b>\$35.00 / class</b>	<b>\$50.00 / class</b>	<b>\$60.00 / class</b>
<b>Semi-Private classes (2-3 students)</b>	<b>\$25.00 per person / class</b>	<b>\$30.00 per person / class</b>	<b>\$35.00 per person / class</b>

**ANNUAL NON-REFUNDABLE MEMBERSHIP FEE: \$55 (\$50 for each sibling)**

**TUITION POLICY**

**Tuition is due 1 week before the first day of each session.** Payments can be made via credit card, personal checks or cash. Checks should be made out to “Inna’s Hall of Fame”.

There will be a **\$35.00** charge for all bounced checks which must be paid with a money order or a cashiers’ check when paying the balance. You may resume using checks the following month.

In the event that you need to withdraw your child/children from classes, you must submit a “Withdrawal Form” to INNA’S HALL OF FAME PERFORMING ARTS CENTER 2 weeks prior to the end of the session. Parents that do not submit a “Withdrawal Form” on time will be charged a \$25.00 account reactivation fee prior to continue in future sessions. **\*\*NO REFUNDS FOR CLASSES TAKEN\*\***

Tuition is due at time of registration. Any other balance is due 1 week prior to the first day of each session. No transfers or make-ups for absences or early withdrawals. All refunds are subject to the director’s authorization. This signed agreement is due before the first day of class.

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